

Green Meadows Farm Trip Check List

- Deposit is due upon receipt of your confirmation packet** to secure your reservation. Deposit required is listed on the bottom of your CONFIRMATION form.
- Make copies of the directions map** you received in your confirmation packet for the bus driver and any parents that may be driving. The biggest cause of late arrivals is lost bus drivers and parents.
- Farm staff will greet you** when you arrive and direct you to Admissions. Please keep your group on the bus while you check in. Your assigned guide will unload your group and meet you at a predetermined location.
- Your time is valuable so having the **Payment Envelope** you received in your confirmation packet, and having it filled out completely, will greatly reduce your check-in time. Your envelope should be **filled in completely** before approaching the Admission area whether paid in advance or paying day of your visit. The HEAD COUNT on the Payment Envelope determines how many Admission Stickers you receive.
- Ask each student, teacher & chaperones to wear his/her sticker in a visible location.** These stickers allow each person to enter the farm without being stopped by our staff. **Everyone must have an admission sticker to enter the farm.**
- Everyone must pay the admission fee.** This includes teachers, aides, chaperones and bus drivers if they are part of the school staff going on the tour.
 - **For every 25 PAID admissions we allow 1 (one) free teacher.**Note: Under NO circumstance can coupons or Gift Certificates be used with group rate admissions.
- Tour guide(s) are assigned according to the number given us when your reservation was made. That number should include everyone; teachers, chaperones, children etc.
- Adults are expected to assist with students' participation and behavior.**
 - Group members should have their listening ears on, use their walking feet and always follow instructions.
 - We believe you know your students best when it comes to chaperone/student ratio needs so we do not have a required ratio. However, many teachers find 1:4 works best.
- Remind students to bring a bag lunch with a disposable drink container.** This is preferable to lunch boxes and thermoses which are often left behind at

the farm. **YOUR LUNCHES MUST BE BROUGHT IN COOLERS OR PLASTIC TUBS (i.e. Tubberware).** The farm has many critters (squirrels and peafowl) which may enjoy your lunch before you! Note: We have very smart squirrels at the farm too; they will chew through boxes to get to the yummy lunches.

- Tours will take place unless the weather is severe.** We operate in light rain so rain gear is advised. If you consider the weather inclement, you may cancel up until 8:00 a.m. the morning of your visit and we will gladly reschedule you for another day. If you elect not to reschedule your deposit will be forfeited.
- Remind students to dress appropriately for the weather (comfortable walking shoes, raincoats, sweaters, etc.).** This is an outdoor event so play clothes are recommended.
- Remind students that they may bring extra money.** We have items to purchase at our concession and souvenir stand. We have unique toys, gift items and educational materials. Items start as low as .25¢. We also serve cold and hot drinks, cheeseburgers, chips etc.

Pumpkin Policy (Seasonal)

Please allow approximately 15 minutes at the end of your day for your children to select their pumpkins. To guarantee everyone receives their promised pumpkin, we must outline some basic rules.

- 1. ONE Admission Sticker entitles that person to ONE free pumpkin.**
- 2. In the event that someone in your group does not have a sticker (i.e. a child 2 year old or under) pumpkins may be purchased for \$3.00.** Bus drivers **MUST PAY** for their pumpkin.
- 3. We recommend that each person picks a pumpkin that they can carry themselves.** The average size of a pumpkin is slightly smaller than a soccer ball. This size is selected so that most children will be able to carry them.
- 4. You may want to encourage your child to bring a plastic grocery bag with handles or old pillow case to help them carry their pumpkin home.**
- 5. If adults carry pumpkins for children, each child must accompany their pumpkin out of the pumpkin patch.**

We request that everyone follow these rules. We will have attendants checking. Please do not put us in the position of "enforcer" as this will save all of us a bit of embarrassment!